

Edward A. Chow, M.D.
President

Dan Bernal
Commissioner

Cecilia Chung
Commissioner

Judith Karshmer, Ph.D., PMHCNS-BC.
Commissioner

James Loyce, Jr., M.S.
Commissioner

David.J. Sanchez, Jr., Ph.D.
Commissioner

**HEALTH COMMISSION
CITY AND COUNTY OF SAN
FRANCISCO**

Mark Farrell, Mayor
Department of Public Health



Barbara A. Garcia, M.P.A.
Director of Health

Mark Morewitz, M.S.W.
Executive Secretary

TEL (415) 554-2666

FAX (415) 554-2665

Web Site: <http://www.sfdph.org>

**MINUTES
HEALTH COMMISSION
FINANCE AND PLANNING COMMITTEE
TUESDAY, FEBRUARY 6, 2018 2:00 p.m.
101 Grove Street, Room 302 or 300
San Francisco, CA 94102**

1) CALL TO ORDER

Present: Commissioner Cecilia Chung, Chair
Commissioner Dan Bernal, Member
Commissioner Edward Chow, MD, Member

The meeting was called to order at 2:05pm.

2) APPROVAL OF THE MINUTES OF THE HEALTH COMMISSION FINANCE AND PLANNING COMMITTEE MEETING OF DECEMBER 5, 2017

Action Taken: The Committee unanimously approved the minutes.

3) MONTHLY CONTRACTS REPORT

Michelle Ruggels, Director of the SFDPH Business Office, presented the Report. Dr. Judy Martin, Deputy Medical Director, SFDPH Behavioral Health Services, presented an overview of Behavioral Health contracts funded by RFP 26-2016 on the Report.

Commissioner Comments:

Regarding the Rona Consulting contract, Commissioner Chow asked for more information regarding the number of staff to be trained during the contract period. Dr. Golden stated approximately 1,000 SFDPH staff would be trained during the contract period.

Commissioner Chung asked for more information regarding the Executive Coaching modality. Dr. Golden stated coaching sessions can be brief, such as 30 minutes, or a full day session, depending on the staffing issues involved.

Commissioner Chow requested an update on this contract within the next year. Director Garcia suggested that a presentation be made to the full Health Commission every six months.

Regarding the San Francisco Health Authority contract request, Commissioner Chow asked for clarification of the reason the San Francisco Health Plan is involved in children covered through Covered California. Mr. Wagner stated that as the Affordable Care Act program that covered children has changed, coverage for children has been moved under the San Francisco Health Plan to best ensure ongoing coverage.

Regarding the Positive Resource Center HIV Employment contract request, Commissioner Chow asked for more information regarding the reason for the contract extension. Ms. Ruggels stated that if a program is not changing, and has performed well, the contract may be extended to the full contract term allowed in the RFP for which the service was last put out to bid.

Commissioner Bernal asked for clarification on the contracting process for services that are put out to bid. Ms. Ruggels stated that contracts may be extended during the process to put the service out to bid.

Commissioner Chung asked for more information regarding the funding sources for the contract. Ms. Ruggels stated that the contract is funded through a mix of Ryan White, General Fund, Getting to Zero, and Human Service Agenda work-order funding.

Commissioner Bernal asked if the SFDPH does not spend its allocated Ryan White funding, are those funds in jeopardy of being taken back by HRSA. Dean Goodwin, SFPDH HIV Health Services, stated that unspent Ryan White funds are reclaimed by HRSA; in addition, the Ryan White baseline funding for San Francisco may be decreased by this amount in the future.

Commissioner Chung noted that the contract term for the Friendship House contract should state that it ends in 2022.

Action Taken: The Committee unanimously recommended that the full Health Commission approve the Report.

- 4) **REQUEST FOR APPROVAL OF A NEW CONTRACT WITH FIRST DATABANK, INC. (FDB) FOR THE LICENSING AND INSTALLATION OF THE FDB DRUG DATABASE (MEDKNOWLEDGE), PATIENT EDUCATION SYSTEM (MEDUCATION) AND FDB WEB-BASED TOOL (ALERTSPACE); INCLUDING ALL COSTS FOR INSTALLATION, TRAINING, CUSTOMIZATION, AND ANY ADDITIONAL MODULES, ENHANCEMENTS OR SYSTEM EXPANSION. THE PRODUCTS WILL BE USED IN SUPPORT OF THE ELECTRONIC HEALTH RECORD PROJECT OF THE DEPARTMENT OF PUBLIC HEALTH. THE AGREEMENT SHALL BE IN THE AMOUNT OF \$1,293,605 FOR THE PERIOD APRIL 1, 2018 TO MARCH 31, 2023 (60 MONTHS).**

Michelle Fouts, Director of Pharmacy, Laguna Honda Hospital, presented the contract.

Commissioner Comments:

Commissioner Chow requested that a list of electronic health record-related contracts that have already been approved be included in future EHR contract requests. He noted this information gives helpful context to the Health Commissioners considering the requests.

Commissioner Chow asked if this vendor will add functionality to the EPIC EHR. Dr. Fouts stated that this service does enhance EPIC's user experience related to medication information. She noted that the SFDPH will only be paying for the portion of the services used as the SFDPH phases in EPIC.

Action Taken: The Committee unanimously recommended that the full Health Commission approve the contract.

- 5) **REQUEST FOR APPROVAL OF A NEW PERPETUAL SOFTWARE LICENSE AGREEMENT AND ACCOMPANYING SOFTWARE MAINTENANCE AGREEMENT WITH NEXTGATE SOLUTIONS, INC. FOR THE MATCHMETRIX® APPLICATION FOR USE IN THE ENTERPRISE MASTER PATIENT INDEX (EMPI) PROJECT IN SUPPORT OF THE ELECTRONIC HEALTH RECORD PROJECT OF THE DEPARTMENT OF PUBLIC HEALTH. THE SOFTWARE LICENSE AGREEMENT SHALL BE IN THE AMOUNT OF \$1,412,432 AND THE SOFTWARE MAINTENANCE AGREEMENT SHALL BE IN THE AMOUNT OF \$2,384,887 FOR THE PERIOD FEBRUARY 1, 2018 TO JANUARY 31, 2023 (60 MONTHS).**

Winona Mindolovich, Associate Chief Information Officer, presented the item.

Commissioner Comments:

Commissioner Chow asked if the vendor is used by other large jurisdictions. Ms. Mindolovich stated that San Mateo County uses the system and is pleased with its performance.

Action Taken: The Committee unanimously recommended that the full Health Commission approve the contract.

- 6) **REQUEST FOR APPROVAL OF A NEW CONTRACT WITH 314E CORPORATION, TO PROVIDE RHAPSODY INTERFACE DEVELOPMENT SPECIALISTS AND PROJECT MANAGEMENT SERVICES, IN SUPPORT OF THE ELECTRONIC HEALTH RECORD PROJECT FOR THE SAN FRANCISCO DEPARTMENT OF PUBLIC HEALTH IN THE AMOUNT OF \$9,406,624 WHICH INCLUDES A 12% CONTINGENCY AND AN OPTION TO EXTEND THE CONTRACT FOR AN ADDITIONAL 24 MONTHS. THE TERM OF THE CONTRACT INCLUDING OPTIONS IS FOR THE PERIOD FEBRUARY 1, 2018 TO JANUARY 31, 2023 (60 MONTHS).**

Jim Genevro, Chief Applications Officer, presented the item.

Commissioner Comments:

Commissioner asked for clarification on how this vendor will enhance the EPIC electronic health record. Mr. Genevro state that EPIC will utilize the 314E interface to interact with NextGate Solutions, another component of EPIC support.

Commissioner Chung asked how secure the EPIC system will be. Bill Kim, SFDPH CIO, stated that the system is being designed for maximum security through many layers of infrastructure. He also noted that the SFDPH has cyber security insurance to limit compromise if there are breaches to the system. He noted the security features are seamless so it will not impact a user's experience.

Action Taken: The Committee unanimously recommended that the full Health Commission approve the contract.

7) **EMERGING ISSUES**

This item was not discussed.

8) **PUBLIC COMMENT**

There was no public comment.

9) **ADJOURNMENT**

The meeting was adjourned at 3:51pm.